**Arizona Site Steward Program Foundation**

**Board Meeting**

**Minutes**

**9-21-2020**

Present by phone or web-ex: Chair Nicole Armstrong-Best, Vice Chair J. Scott Wood,

Secretary Ruthanna Battilana, Treasurer Kent Ennis, RC Rep Dave Salge,

RC Rep Steve Boley, SS Rep Jeri Meeks, SS Rep Tee Cervantes,

SS Rep Pam Rottas, SS Rep Elliott Thompson, Tribal Rep Jill McCormick,

SS State Coordinator Sean Hammond

Absent: At-Large member Shelley Rasmussen, SHPO Rep Kathryn Leonard,

 Advisor Brooke Wheeler

1. Meeting called to order at 10:05 am by Chair Armstrong-Best

 welcome to new Board members: SS Rep Pam Rottas and SS Rep Elliott Thompson

2. Minutes: Battilana

 correction: 6a. we

 motion to accept minutes as amended by Salge, seconded by Wood, approved

 by Board vote

3. Treasurer’s Report: Ennis

 a. additions: $260.97 moved from PayPal + $100 donation from Kent

 b. balance = $5,192.

 c. pending: $26 from WIX, Meeks will talk to them

 d. award for Project Archaeology for $4,725 from ?

 e. pending: $182 owed to Battilana for mail box rental; AZ Humanities grant

 via State Parks – sub-grant will come direct to Foundation because of

problems with grant going through SHPO; reimbursement to Lisa Yap

for $71.77 ($61.82 + $19.95)

 f. Meeks: another grant pending from Cardinals Charities in January

 motion to accept Treasurer’s report by Meeks, seconded by Wood, approved by

 Board vote

4. Update on Site Steward Program: Hammond

 a. IGA with Scottsdale to be signed in October by Cultural Resources

 Specialist and contracted archaeologists for McDowell-Sonoran

 Preserve – Hammond did a presentation with them

 b. meeting this Friday with Game and Fish Commission on IGA

 c. working on renewal of Luke AFB grant

 d. meeting with BLM on funding

 e. database training: every Tuesday and Saturday; 170 have participated so far

 f. issue of SS who have not submitted hours in the past may be solved via

 this training – there has been an increase in hours reported, 2,000 hours

 reported so far

 g. 11 regions have been opened so far, sites are up and SSs who are assigned

 to sites, update guide to go out today

 h. LM & RC meeting: issues

 - roles of LMs – lack of involvement by LMs, example = field training not

 being done by LMs; Brooke Wheeler/BLM – expressed concern

 re this issue and will be working on it

 - processing of new applicants – problem with lag-time on training

 - Ken Zoll has developed an on-line program for classroom training

 (training sessions + a quiz at the end), then it is up to RCs to

 schedule a follow-up classroom review session

 - this year – will work on a schedule for regional training sessions

5. Update on Site Steward Conference: Hammond/Salge

 a. postponing conference to March 2021

 b. cost of hotel is too much + lack of funding

 c. cultural awareness to be focus of conference but Covid has interrupted the

 planning process

 d. Archeo SW will be doing an on-line workshop + other workshops planned

 e. Western US Conference will be a virtual conference on October 14 & 15

 Sean & Dave – were working on a presentation on the SS Program and

 the Foundation but Dave needs to be replaced

 Boley interested, Thompson interested, Nicole also – depends on time

6. Project Archaeology Update: Meeks

 a. 2 projects: a virtual workshop for teachers and curriculum building

 b. looking for an intern

7. Social Media Policy: continued to next meeting

8. Old Business: Meeks needs a picture and bio from Thompson

9. New Business: none

10. Next meeting: October 19 @ 10 am

11. Adjourn: 10:53 am

submitted 10-1-2020

Ruthanna Battilana, Secretary