**Arizona Site Steward Program Foundation**

**Board Meeting**

**Minutes**

**7-20-2020**

Present by phone or web-ex: Chair Nicole Armstrong-Best, Vice Chair J. Scott Wood,

Secretary Ruthanna Battilana, Treasurer Kent Ennis, RC Rep Dave Salge,

SS Rep Jeri Meeks, SS Rep Tee Cervantes, SS Rep Steve Boley, Tribal Rep

Jill McCormick, At-Large member Shelley Rasmussen, SS State Coordinator

Sean Hammond, Advisor Brooke Wheeler, Advisor Leslie Mead

Absent: RC Rep Doug Newton, SHPO Rep Kathryn Leonard, Joanna Brace - SHPO

1. Meeting called to order at 10:05 am by Chair Armstrong-Best

2. Minutes: Battilana

 correction: 4e. GAAC is not forming a committee – should read “ a committee

 will be formed”; GAAC has been sunseted but is still an advisory group

 for SHPO, not under any legislative direction

 moved that minutes be accepted as amended, seconded, approved by Board

 vote

3. Treasurer’s Report: Ennis

 a. balance remains the same $5,135.93

 b. issue: cheaper to renew website for 2 years at once

 Meeks moves to renew website for 2 years, seconded by Ennis, approved

 by Board vote

4. Site Steward Program Update: Hammond

 a. database went live at end of June, available for reports to be filed;

18 trainings held so far on how to submit hours, training sessions are held

on Tuesday evenings & Saturday mornings; LM training in August,

3 RC trainings so far; 95% of time has gone to database issues; will put

something on the website about database

 b. The Watch will be out tonight

 c. Game & Fish and City of Scottsdale are new partners, Scott Hamilton, City

Cultural Resources Manager is City of Scottsdale’s representative,

McDowell-Sonora Preserve volunteers have been trained as Site Stewards

 d. talking with Archeo SW regarding social media posts, training discussed;

 Archeo SW will offer a discount membership of $25 which will include their

 magazine

e. Salge – State Trust volunteer agreements expired in June; Hammond – wrote

 a letter to State Lands Dept regarding extending agreements, spoke with

 them also, another conversation pending, new intern is working on this

 agreement

 f. Wheeler: regarding volunteer agreement with BLM – problem with online

 situation, conversation with Hammond and Salge offline arranged

5. Site Steward Conference Update: Hammond

 there will be a one-day virtual conference online, Archeo SW will present a

 workshop

6. Project Archaeology Update: Meeks

 a. 2 grants available, Joanna Brace from SHPO has submitted a grant proposal

to the Arizona Archaeological and Historical Society (AAHS) F. Lewis Orrell

Bequest Curriculum Development Award to create a curriculum; pending

grant for $4,725 – Wheeler is looking for an intern to develop curriculum

 b. contact with Erikca from national PA on workshops; looking at an all-online

platform, Sharlot Hart writing a job description

 c. National PA is putting the book “Investigating Shelter” online, so we will not

have to purchase them

7. Discussion – Social media issues: none

8. Discussion – Mission statement for the Foundation: Armstrong-Best

 a. 4 options: “Through strategic fundraising and public education,

we help sustain …

we strive to ensure the sustainability …

we ensure the sustainability …

we sustain the Arizona Site Steward Program’s role in monitoring

 and preserving cultural resources.”

 discussion – meaning of words, representing our original goal (saving the

 program when we thought it was going to be eliminated) vs more

 forward looking idea (primary objective now), political issues (advocacy

 vs taking a position on an issue), cultural sensitivity and tribal

 perspectives, issues of social media, what does the Foundation do that

 ASPT doesn’t/can’t do/is unable to do

 Salge moves to accept strive to ensure the sustainability as core of mission

 statement, seconded by Meeks, approved by Board vote

 b. committee will be created to prepare a draft social media policy – Armstrong-

Best, Salge, McCormick

9. Update on website: Meeks, Cervantes

 a. we would like a count of how many hits the website gets – Meeks will do

 b. minutes are now posted – there is a summary with a link to the actual

 minutes, minutes need to be put in pdf format

 c. Meeks: new WIX website, need to create a password to enter it

 d. discussion continued to next meeting

 e. need to consider donations levels

10. Elections: Battilana

 candidates: Scott Wood for Vice Chair, Kent Ennis for Treasurer,

 Steve Boley for RC Rep; Jeri Meeks, Tee Cervantes (Yuma Region),

 Elliott Thompson (Verde Region), Luke Edens (Agua Fria Region) for

 SS Reps; Jill McCormick for Tribal Rep

 voting will be held at next meeting

11. Old Business: none

12. New Business: none

13. Next Meeting: August 17, 2020 at 10 am

14. Adjourn: 11:50 am

submitted 7-28-2020/amended 8-17-2020

Ruthanna Battilana, Secretary