**Arizona Site Steward Program Foundation**

**Board Meeting**

**Minutes**

**1-23-2019**

Present: Chair Nicole Armstrong-Best, Treasurer Kent Ennis,

Secretary Ruthanna Battilana, SS Rep Jeri Meeks, SHPO Rep Kathryn Leonard,

SS State Coordinator Sean Hammond

RC Rep Doug Newton, SS Rep Steve Boley,

Present by phone: RC Rep Dave Salge

Absent: Vice Chair J. Scott Wood, SS Rep Beth Krueger, SS Rep Mary Wright,

Tribal Rep Jill McCormick

1. Meeting called to order at 5:12 pm by Chair Armstrong-Best.

2. Minutes: Battilana

corrections: 4b – correct spelling of Xanterra & sponsors

renumber 4b as 5

4c – correct spelling of Havasupai

motion to accept minutes as amended by Ennis, seconded by Meeks,

approved by Board vote

3. Treasurer’s Report: Ennis

balance still at $7,804.33

need to write check for SHPO Conference sponsorship for $300

4. Update on Site Steward Program: Hammond

a. ADA training – Sean & ASPT staffer Neil

Jeri also attended – for working on website

Neil will also be helping with choosing words that attract “eyes”

b. Regions will be helping to train ASPT park staff & volunteers

in site/cultural etiquette

1st park to be trained – Catalina – had a recent issue

Leonard – will also have SHPO people there

c. new ASPT staff – Operations & Development – Darla Cook

Administration – Brandy Reinke

d. new RCs:

Ken Zoll - for Red Rock/Middle Verde – not active yet

Steve Boley – for San Pedro

Larry Mozis – for Kingman

e. new data base – not ready yet

f. federal shutdown – no monitoring of federal sites

6. Conference Update: Hammond & Salge

a. planning committee = Sean, Dave & Twana from Yuma

email to be sent to RCs – need a planning committee

areas: program, day trips, awards, registration

b. need to see floor plan at Shrine of Ages (location offered by the Park)

+ classrooms

c. recruited Native food providers – can we use them?

d. silent auction – Shayne Watson Navajo/Chinle designed donation?

e. Jim Watson, ASM agreed to do a workshop/presentation on human remains

f. need suggestions on speakers

possible topics: historical archaeology, Watch Tower murals rehabilitation

g. Delaware North contract – they offered 20 rooms + 5 RV sites

require a $500 deposit, can increase/decrease number of rooms

(average room cost $186-211 per night, $60 for RV site)

h. sponsorship list – need list of benefits

need list of potential sponsers

7. SHPO Update: Leonard

a. staff: Chris Cody – new Deputy SHPO (was intern)

2 new Directors – Compliance & Register

Teresa Cano – Administration

b. monitoring legislation:

Democratic caucus interested in cultural resources issues, policy issue

working with Governor’s office on policy issues

c. no Archeo Month this year:

no time to plan it and no staff

plans to revise whole program

focus of education in schools

d. funding: no state monies

federal funding, SS hours match

8. Update on Website: Meeks

still working on improvements <see Minutes from 12-21-18>

meeting with John went well

ADA issues – can ad description of pictures for sight impaired readers

other suggestions: darker buttons, not white lettering

see how it looks when photocopied/in black & white

add site map, underline links & not blue ink

9. GAAC Nominations: Salge

on SHPO Conference website

Foundaton should submit nominations – due March 1

submit to Cogswell at SHPO

Nic will nominate Jim Britten for Avocational Archaeologist

Will Russell for Professional Archaeologist

need list of past winners (so we don’t duplicate a previous award)

Sean will send message to RCs

10. Arizona Gives Day: Boley

postponed until next meeting

11. Old Business: SHPO Conference registration is open

Foundation will have a table

12. New Business: none

13. Next meeting: February 22 @ 10 am

14. Adjourn at 6:48 pm

submitted 1-31-19

Ruthanna Battilana, Secretary