**Arizona Site Steward Program Foundation**

**Board Meeting**

**Minutes**

**6-21-2019**

Present: Chair Nicole Armstrong-Best, Vice Chair J. Scott Wood,

 Secretary Ruthanna Battilana, RC Rep Dave Salge, SS Rep Jeri Meeks

Present by phone: Treasurer Kent Ennis, SS State Coordinator Sean Hammond,

 Tribal Rep Jill McCormick, SS Rep Steve Boley

Absent: RC Rep Doug Newton, SHPO Rep Kathryn Leonard, SS Reps Don and

 Marcia Simonis, At-Large member Shelley Rasmussen

1. Meeting called to order at 10:01 am by Chair Armstrong-Best.

2. Minutes of 5-24-19: Battilana

 corrections: 4d. $10 in-kind donation was for Arizona Corporation

 Commission Annual Report filing; 5h. date of Western Regional

 Conference in 2020.

 motion to approve minutes as corrected by Wood, seconded by Meeks,

 approved by Board vote

3. Treasurer’s Report: by email

 a. balance of $5,331.70 – no change from last month

 b. Salge volunteers to produce a treasurer’s document for Board meetings,

 acting as administrative assistant to the Treasurer

4. Update on Site Steward Program: Hammond

 a. next Tuesday – meeting on manual update

 + meeting with Beth from State Capital, Wyatt – new intern

 b. June 27 – conference call with data base developers

 c. work group formed for data base development

 d. The Watch was put out last Saturday

 e. State Lands Department – no response from them, volunteer agrrement

 expires, need the form or there can be no monitoring of SL sites

 this month

 f. anticipate data base will be up at end of August

 may go up in sections, with reporting section up first

 g. AZ Game and Fish will be adding sites from their areas

 h. McDowell-Sonoran Preserve wants to become Site Stewards

 i. tribal interest in becoming Site Stewards – per McCormick, Battilana, Hammond

5. Site Steward Conference Update: Hammond

 a. solicitation letters to potential sponsors to go out today – Nicole & Salge

 b. workshops: tribal monitoring on impact issues

 example: Resolution Copper mine

 (tribes being trained on mitigation)

 contact Noni

 Dusty Whiting – has volunteered by 5 presentations

 c. registration – when will the form roll out?

 will start meeting with Dave Ryder on this

 next meeting set for 7-3-19

6. Website Update: Meeks

 a. will link to The Watch

 b. issue of links for RCs

 c. open for information on Site Steward Conference

 d. paper application still ok

7. SHPO Conference: reports

 over-all: good conference, lots of people visited Foundation table, several

 mention applying to be Stewards

8. Old Business:

 a. equipment and brochures needed for Pecos Conference, August 9-11

 b. Foundation banner – paper banner used at SHPO Conference,

 can be used at Pecos

9. New Business:

 a. American Archaeologist magazine – article on PGM anniversary

 b. Project Archaeology – training next week in Montana

10. Next Meeting: July 19, 2019 @ 10 am

11. Adjourn at 10:48 am.

submitted 8-15-2019

Ruthanna Battilana, Secretary