**Arizona Site Steward Program Foundation**

**Board Meeting**

**Minutes**

**11-16-2018**

Present: Chair Nicole Armstrong-Best, Vice Chair J. Scott Wood, Treasurer Kent Ennis,

 Secretary Ruthanna Battilana, RC Rep Dave Salge, SS Rep Jeri Meeks,

 SS State Coordinator Sean Hammond, SS Intern Clara Krause

Present by phone: Tribal Rep Jill McCormick, SS Rep Steve Boley

Absent: RC Rep Doug Newton, SS Rep Mary Wright, SS Rep Beth Krueger,

 SHPO Rep Kathryn Leonard

1. Meeting called to order at 10:05 am by Armstrong-Best

2. Minutes: Battilana

 corrections: 3. Treasurer’s Report – balance = $7,804.33,

 5d. alternative dates for SS Conference 2020 (not 2010)

 5i. Will Russell now with ADOT (not AzDOT)

 8a3. re: preservation…

 motion to approve minutes as amended by Wood, seconded by Meeks,

 approved by Board vote

3. Treasurer’s Report: Ennis - no change in balance = $7,804.33

4. Update on Site Steward Program: Hammond

 a. intern recruited: Clara Krause – forestry student at NAU

 she will do outreach to colleges, will also be a Site Steward

 b. Mike Hoogendyk has resigned due to health problems

 c. visits: AZ Strip (both units) – frustration & complaints

 they are not recruiting new SSs as there does not appear to be

 anyone to assume RC position if current RCs retire

 Sara Page – Archaeologist for Strip West – BLM

 CADO issues – instructions are for SSs to also call archaeologist

 issue is really about workman’s comp, more formal process

 what is the protocol?

 d. Ken Zoll & Verde Valley Archeo: (no RC for Red Rock & Middle Verde Regions)

 met with Ken, he is willing to be RC for these areas, or help

 almost done with video

 e. ideas for other training videos – will be discussed at LM & RC meeting

 f. event: Central AZ & Tonopah at PGM

 awards from State Conference were handed out (now we have the bases)

 + regional awards for hours/years in program

 g. visit: Lake Havasu

 many members are OHV people, discussion of responsibilities

 - do not be adversaries with OHV people

 members are also helping with Kingman sites

 h. visit: Flagstaff

 challenge – retention/recruits don’t return - why not? “sites are not sexy”

 LM needs to update list of sites that need monitoring

 McCormick suggests digitizing files – makes it easier to share information

 “electronic format”

 data base reorganization will have one central location for site information

 Wood suggests having SS do a “preliminary survey” of new sites

 i. LM & RC meeting on December 7 at ASPT - will have web connection

5. Website Update: Meeks

 working on “optimization”

 hidden pages – bylaws, minutes, yearly financial report – to be put on public face

 bios of Board members & crop photos

 text font too small, logo needs to be bigger, needs to ADA accessible

6. Budget/Grant: Nicole & Salge

 strategy around bringing in funds

 Salge – corporate sponserships for SS Conference

 (Conference set for October 2019)

 Project Archeology – can’t work on it until end of December/January

 have to have projection/idea of costs

 Dave Ryder – use his expertise

 need to have specific projects – for trainer, costs

 “gaps” between ASPT program and ….

 what services do SSs need that ASPT can’t fulfill?

 Hammond – applying for BLM grant

 Foundation account – doesn’t exist/line for SS program doesn’t exist

 Nicole - issue of soliciting sponsers

 partner with AAS, Desert SW, AAHS, etc.

7. Old Business: Ennis – SAM application in process

8. New Business:

 Salge - GAAC

 Kim Yee – will be Senate Majority Leader next year - she supports GAAC

 SHPO Leonard – out until end of year, Chris Cody is deputy SHPO

 is the Foundation going to be a sponser of the SHPO Conference again

 talk with Dave Ryder - Hammond

9. Next Meeting: December 21 @ 10 am

10. Adjourn: 11:48 am

submitted 12-19-18

Ruthanna Battilana, Secretary